**Brewster School District**

**Regular Board Meeting**

**March 25, 2024**

**Call to Order**

The meeting was called to order at 7:00 p.m., with Chairman Aparicio leading the flag salute and welcoming staff.

Board members present: Hector Aparicio, Peggy Rice, and Emmanuel Rubio.

Staff Present: Lynnette Blackburn, Superintendent/Secretary of the Board; Estella Martinez, Recording Secretary; Juan Hernandez, Business Manager; Garrett Grant, 3rd- 5th Elementary Principal; Jake Johanson, HS Senior Success/Culinary/Leadership Teacher; Kayla Johanson, Special Education Director; Tram Hiltz, TK-2nd Elementary Principal; Greg Austin, MS Principal and Jackie Hentges, MS SCI Teacher.

Guests: Mayra Garcia and Abby Pamatz

**Additions & Deletions**

None

**Reports/Presentations**

Budget

Juan Hernandez, Business Manager, reported Enrollment was at 922.56 FTE as of February 29th. The average staffing unit (TK-2 enrollment minus ALE) has decreased by about 4 FTE since September. This number is important to determine funding for District Wide Support.

Mr. Hernandez gave an overview of various funds listed below:

* General Fund $5,064,354
* Capital Projects $2,656,494
* Debt Services $278,861
* ASB $347,111
* Transportation $191,012

Mr. Hernandez informed the board the comprehensive audit is currently in progress, with the single audit mostly completed. He thanked administrators for providing information at a timely manner. Based on his discussion with the auditor, there seems to be no significant findings.

Elementary 3rd-5th

Garrett Grant, 3rd-5th Elementary Principal, shared Mrs. Najera and Mr. Garcia traveled to the Wenatchee Regional Math Competition. The 5th grade Math Is Cool Team earned 1st place out of 11 schools and the 4th grade Math Is Cool Team earned 4th place out of 13 schools!

Next Stop: State Masters Competition in May at the Moses Lake High School.

Mr. Grant and staff are preparing for spring conferences along with having an open lab inviting parents and community members to register to vote. Elementary students will have a registering booth set up during conferences offering parents the opportunity to have a tour of the school. Students will also be sharing the importance of voting.

Elementary TK-2nd

Tram Hiltz, TK-2nd Elementary Principal, has been collaborating with the FLI parent committee about the importance of how to support students with limited resources. Parents being involved in this committee will graduate with a diploma this Spring.

Special Education Program

Kayla Johanson, Special Education Director, shared the benefits of having great and trained staff. This helps because the staff can provide the correct services to students with special needs unlike other districts that don’t have trained staff.

High School

Jake Johanson, Senior Success/Culinary/Leadership Teacher, stated High School is preparing for Spring Student Led Conferences and Senior Presentations.

Middle School

Greg Austin, Middle School Principal, informed he’s getting ready to wrap-up his observations. Leaving him with only two to complete.

Mr. Austin shared a group of college students from the University of Washington came during their spring break to work and motivate middle school students offering motivational conversations and science related activities.

Athletics

Mr. Austin, Athletic Director, announced that this year has been the biggest turn out in HS Track & Field. He shared Cort Gebbers great accomplishment of throwing the shot put at 56 feet 3 inches in the Ephrata Meet placing him 1st place in the State and creating a new state record!

Mr. Austin has scheduled more JV soccer games this year.

Spring Sports Turn-Out Numbers:

* Baseball – 18
* Fastpitch – 15
* Soccer – 56
* HS Track – 73
* MS Track – 70

Superintendent

Lynnette Blackburn, Superintendent, was thrilled to inform the board of her’s and Jessica Garcia’s recent experience learning about tribal sovereignty, the importance of language culture, and the plan to develop a deeper relationship with the Confederated Tribes of the Colville.

**Important Dates**

* April 1-5 Mon-Fri Spring Break
* April 8 Monday PAC Meeting 5:30 PM
* April 22 Monday Board Meeting 7:00 PM

**Curriculum and Instruction – None**

**Consent Agenda**

Director Rice moved, Director Rubio seconded, to approve the Consent Agenda which included the following:

* County Treasurer’s Report
* Minutes of Regular Meeting – February 26, 2024
* Comp Tax Check No. 339448 through Check No. 339448 Totaling $11.81.
* Payroll Check No. 339449 through Check No. 339485 Totaling $1,069,389.11.
* General Fund Check No. 339486 through Check No. 339571 Totaling $434,737.85.
* Capital Projects Check No. 339572 through Check No. 339576 Totaling $264,447.66.
* ASB Fund Check No. 339577 through Check No. 339586 Totaling $26,970.72.
* Whitley Fuel Check No. 339587 through Check No. 339587 Totaling $6,908.30.

Motion carried 3-0

**Business & Finance**

Policies and Procedures - Informational -First Reading

* 5271 Reporting Improper Governmental Action (Whistleblower Protection)
* 2410P High School Graduation Requirements
* 5271P Reporting Improper Governmental Action (Whistleblower Protection)
* 2410 High School Graduation Requirements
* 5005 Employment & Volunteers: Disclosures, Certification Requirements, Assurances & Approval

Director Rubio moved, Director Rice seconded, to approve the 2024-2025 School Calendar.

Motion carried 3-0.

Director Rice moved, Director Rubio seconded to approve the stipends for Jake Johanson.

Motion carried 3-0.

**Personnel**

Certified Staff

Director Rubio moved, Director Rice seconded, to approve the certificated staff as presented.

* Greg Austin – Retiring
* Kobe Lucas – Certified Sub

Motion carried 3-0.

Classified Staff

Director Rice moved, Director Rubio seconded, to approve the classified staff as presented.

* MylaAnne Gray– Resignation
* Kobe Lucas – Classified Sub

Motion carried 3-0.

Coaching Staff

Director Rice, Director Rubio seconded, to approve the coaching staff as presented.

* Megan Muller – HS Asst Track Coach
* Kobe Lucas – MS Asst Track Coach
* Nick McHugo – MS Asst Track Coach

Motion carried 3-0.

**Executive Session RCW42.30.110** – 1g Personnel (20 Minutes)

**Adjournment**

There being no further business to discuss, the meeting adjourned at 7:19 p.m.

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CHAIRMAN OF THE BOARD SECRETARY TO THE BOARD

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DATE DATE