**Brewster School District**

**Regular Board Meeting**

**April 23, 2024**

**Call to Order**

The meeting was called to order at 7:00 p.m., with Chairman Aparicio leading the flag salute and welcoming staff.

Board members present: Hector Aparicio, Peggy Rice, Erik Rios, and Emmanuel Rubio.

Staff Present: Lynnette Blackburn, Superintendent/Secretary of the Board; Estella Martinez, Recording Secretary; Juan Hernandez, Business Manager; Jake Johanson, HS Interim Principal; Tram Hiltz, TK-2nd Elementary Principal; Jessica Garcia, Federal Programs Director; and Jackie Hentges, MS SCI Teacher.

Guests: Mayra Garcia and Abby Pamatz

**Additions & Deletions**

None

**Reports/Presentations**

Budget

Juan Hernandez, Business Manager, reported Enrollment was at 922.55 FTE as of March 30th. It is important to note the average staffing K-12 enrollment has decreased by 2.38 FTE since September.

Mr. Hernandez gave an overview of various funds listed below:

* General Fund $5,143,664
* Capital Projects $2,401,551
* Debt Services $358,679
* ASB $333,386
* Transportation $191,799

Mr. Hernandez shared he’s been working with the Auditors and is planning to finalize the Financial Audit and Accountability Audit in the month of May.

Federal Programs

Jessica Garcia, Federal Programs Director, thanked the board of directors for their support and patience throughout this school year. She expressed her gratefulness and shared her exciting news about almost completing her master’s program to become an Administrator.

Elementary TK-2nd

Tram Hiltz, TK-2nd Elementary Principal, shared the Elementary will continue to focus on assessment scores to help students’ academic growth and will continue to prepare them for the Smarter Balance Test coming up in the month of May. On behalf of Mr. Grant, Mrs. Hiltz shared the May assessment calendar dates.

High School

Jake Johanson, Interim High School Principal, shared the HS is rolling along. The CTE Program will be adding two new CTE classes for the 24-25 school year:

* Mechanic Class
* Food Processing Class

Superintendent

Lynnette Blackburn, Superintendent, stated she has been working on informing the community about the importance of our replacement levy and assisting Mr. Johanson as the new Interim Principal.

**Important Dates**

* May 20 Monday Board Meeting
* May 27 Monday Memorial Day

**Curriculum and Instruction – None**

**Consent Agenda**

Director Rios moved, Director Rice seconded, to approve the Consent Agenda which included the following:

* County Treasurer’s Report
* Minutes of Regular Meeting – March 25, 2024
* Comp Tax Check No. 339588 through Check No. 339588 Totaling $36.96.
* General Fund Check No. 339589 through Check No. 339649 Totaling $172,978.68.
* Capital Projects Fund Check No. 339650 through Check No. 339652 Totaling $594,351.36.
* ASB Check No. 339653 through Check No. 339664Totaling $11,585.97.
* Payroll Check No. 339665 through Check No. 339694 Totaling $1,097,985.36.

Motion carried 4-0

**Business & Finance**

Director Rubio moved, Director Rice seconded, to approve the overnight stay for the FFA State Convention on May 8th -12th in Pullman WA.

Motion carried 4-0

Director Rios moved, Director Rice seconded, to approve the overnight travel to Regional and State events as presented.

State Track and Field

* State in Yakima
* Overnight May 22nd, 23rd and 24th.  Meet is on May 23rd, 24th and 25th.

State Softball

* Overnight May 23rd and 24th in Yakima.  Games are scheduled for May 24th and 25th.

Regional and State Soccer

* Opening round, round 2 and Quarter final to be played at neutral site TBD, on May 14th, 15th, 17th, and 18th
* Finals are in Renton on May 24th and 25th.

Regional and State Baseball

* Regional game times and locations TBD.  Regional dates are May 14th, May 18th.
* State in Ephrata. Games are scheduled for, May 24th and 25th.

Motion carried 4-0

Director Rubio moved, Director Rice seconded, to approve the Band and Choir out of state travel to Silverwood to perform. Dates TBD, late May, or Early June.

Motion carried 4-0

Director Rios moved, Director Rice seconded, to approve the Policies and Procedures as presented.

* 5271 Reporting Improper Governmental Action (Whistleblower Protection)
* 2410P High School Graduation Requirements
* 5271P Reporting Improper Governmental Action (Whistleblower Protection)
* 2410 High School Graduation Requirements
* 5005 Employment & Volunteers: Disclosures, Certification Requirements, Assurances & Approval

Motion carried 4-0

Director Rios moved, Director Rice seconded, to approve the following teachers as out of endorsement for the 2023-2024 year.

TEACHER CERT# COURSE SCHOOL

Esmeralda Arambula 456216A Elementary Curriculum Elementary

Jasen Brown 529890F Physical Education Elementary

Madaline Crooks 563012D Elementary Curriculum Elementary

Jill Malone 366938R Mathematics MS

Stephanie Schroeder 585155E Tutorial MS

Gloria Bravo 600865J Study Skills HS

Tutorial HS

Spanish I HS

Spanish II HS

French II HS

Heather Cochrane 488111F Contemporary World Iss HS

Civics HS

Mason Elms 561597F Psychology HS

Geometry HS

Clayton Heath 601750C Tutorial HS

Algebra II HS

Geometry HS

Pre-Calculus HS

Ryan Meehan 591270D Biology- Adv Studies HS

Chemistry HS

Physical SCI HS

Tutorial HS

Life SCI HS

Josias Navarro 600982C Publication Prod. CTE Prog. HS

Digital Media CTE Prog. HS

Tutorial HS

Visual Arts-Sculpture HS

Crafts HS

Travis Todd 488825A Physical Education HS

Motion carried 4-0

Director Rios moved, Director Rice seconded, to approve the 2024-2027 400 ESET Anti-Virus Contract.

Motion carried 4-0

**Personnel**

Certified Staff

Director Rios moved, Director Rice seconded, to approve the certificated staff as presented.

* Theodore Dodge – Resignation
* Todd Phillips – Resignation
* Ana Navarro – Resignation

Motion carried 4-0.

Classified Staff

None

Coaching Staff

None

**Executive Session RCW42.30.110** – (None)

**Adjournment**

There being no further business to discuss, the meeting adjourned at 7:15 p.m.

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CHAIRMAN OF THE BOARD SECRETARY TO THE BOARD

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DATE DATE